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# SECTION FOUR

## General Academic Information

## ACADEMIC PROCEDURES AND REGULATIONS

Students must become familiar with all regulations and procedures required in their program. In no case should they expect waiver or exception to published program requirements because they were unaware of the regulation or because an advisor or other authority did not directly present the information. All students should become familiar with the General Academic Information section of the *Catalog* and the specific college and departmental program requirements.

### Academic Integrity

The University has the right to expect students to adhere to the highest standards of academic integrity. Therefore, academic dishonesty will not be tolerated. Depending upon the seriousness of the infraction, students found guilty of plagiarism, cheating, or fabrication will be sanctioned in any of several ways. These normally range from receiving a failing grade on the assignment to being assigned a failing grade in the course; however, if the case is assigned to the Student Disciplinary Council, stronger sanctions are possible.

For a full description of what is considered plagiarism, cheating, and fabrication, refer to the section entitled Academic Integrity Policy in the *University Handbook for Students*.

### Colonel's Advising and Registration Equals Success (CARES Report)

The CARES is a degree audit report available to students and advisors online via ECU Direct (student web and faculty web). It is an audit which shows the requirements for a student's program and how completed and in-progress courses apply to that program. Students should contact their academic advisor if they have questions concerning degree requirements or their CARES report.

### Catalog

For general education requirements, students will be governed by the Catalog in use at the time they enter the University. However, any student regardless of her or his term of entry to the University may opt into the revised general education program commencing in fall 2006. Their major program requirements will be those in effect at the time they declare their major. However, if those requirements change, students may elect to complete the later requirements. Students who stop out for more than two years but who stay in the same major upon returning will meet the major requirements in place at the time they reenroll. Students who stop out for fewer than two years may elect to be returned to the major requirements in place at the time they declared their major by submitting a request to the Registrar's Office.

The above refers only to curricular requirements. With respect to policy requirements, all students are governed by current University policies that have been approved by appropriate University committees.

### Stopping Out and Returning to ECU

Students who either stop out\* or officially withdraw\*\* and are academically eligible to return to the University, may return to the University without reapplying if they have been gone for 24 or fewer months. All regular registration deadlines apply to

these students, and they should contact their last assigned advisor, or department chair of their major, to schedule an advising appointment. To register for classes, students can log in to their ECU Direct account. Students with a registration hold must contact the office that applied the hold and have the hold removed before they will be able to register.

Students who stop out or are withdrawn for more than 24 months must be formally readmitted to the University by submitting a readmission application to the Office of Admissions. Refer to Section Two of this Catalog for details regarding readmission. The academic record for withdrawn students must be reactivated before they can once again register for classes.

All students who have attended another college/university since attending Eastern Kentucky University, regardless the length of their absence, must submit college transcripts.

\*A student who completes a semester at Eastern Kentucky University but does not return for the following term is considered to have "stopped out."

\*\*Students who have received a "W" grade in all classes during a semester are considered to have "withdrawn" from the University.

### Change/Declaration of Major or Minor

Undergraduate students who wish to change their major or minor may do so by accessing their *ECU Direct* account, clicking on "Student Services and Financial Aid," followed by "Registration," and then the "Change/Declare/Add Major or Minor" link. The requested change will be processed and a new advisor will be assigned within 10 business days. Some programs of study require that a prospective major secure approval of the program before they may declare that as their major.

### Class Attendance

The University expects all students to be officially registered and to attend class. Students are responsible for course work covered during all class periods, including the first class meeting. Each instructor will record absences and deal with them in a manner consistent with departmental policy for that course. Since attendance policies vary among departments and for courses within departments, students must be familiar with the policy printed on the course syllabus.

If a student presents the instructor with an adequate and documented reason for an absence, the instructor normally will give the student an opportunity to make up the work missed, if this is feasible. Adequate reasons involve circumstances beyond the student's control, such as personal illness, critical illness or death in the immediate family, or participation in an approved University activity. No absence of any nature will be construed as relieving the student from responsibility for the timely completion of all work assigned by the instructor. It is the student's responsibility to initiate the request to make up class work missed.

### Classification of Students

A student's classification is determined by the number of semester hours earned, as follows:

Freshman	—	0 - 29 semester hours earned
Sophomore	—	30 - 59 semester hours earned
Junior	—	60 - 89 semester hours earned
Senior	—	90 or more semester hours earned

### **Correspondence Credit**

Students with a 2.0 grade point average (GPA) or higher may earn up to 32 semester hours of credit through correspondence courses for a baccalaureate degree and 16 semester hours for an associate degree. Students majoring in the College of Education are required to have an overall GPA of 3.0 to be considered for enrollment in a correspondence course. Students who wish to enroll in a correspondence course should confer with the Office of Continuing Education and Outreach and read the *Correspondence Course Bulletin* for policies and restrictions.

### **Credits Accepted in Transfer**

Eastern Kentucky University accepts credits transferred from regionally accredited postsecondary institutions, credits earned by examination from nationally recognized tests that meet EKU standards, and it awards credits for certain types of military experiences. Additionally, EKU will award credit for non-collegiate training experiences provided the training occurred under a University approved articulation agreement. International transfer credits from institutions with which Eastern Kentucky University does not have an articulation or exchange agreement are recorded as free elective credits at the lower division level after they have been evaluated by an outside accrediting agency (i.e. World Education Services or Silney and Associates). Students may present supporting documents from transfer courses recorded as free electives to appeal to department chairpersons for departmental credit.

### **Credit-By-Examination**

To demonstrate competence attained through educational experiences other than university instruction, students may attempt to earn academic credit by examination in certain undergraduate courses. Following are the conditions which apply to receiving credit-by-examination credit:

1. Only admitted students will be awarded credit-by-examination.
2. Credit earned by examination is recorded without a letter grade; hence, it has no effect upon the overall grade point average (GPA).
3. Departmental or proficiency examination credit earned at other colleges and universities is not eligible for transfer credit.
4. A student may not earn credit-by-examination in a course the student has failed.
5. A student may attempt to earn credit-by-examination in a course only once.
6. A student may not take a course-specific College Level Examination Program (CLEP®) or departmental examination for credit for a course in an area in which advanced course work has already been completed, as determined by the department responsible for the discipline under consideration.
7. Special fees are assessed for credit-by-examination and must be paid prior to taking an examination.
8. Students seeking AP or IB credit must have information sent to EKU for recording of test information within the first 30 hours of EKU enrollment.

9. Incoming freshmen attempting to demonstrate competence in courses through CLEP® or departmental examinations must have a recommendation from the academic advisor and approval from the departmental chair in which credit is to be awarded in order for credit to be recorded. Upon demonstration of competency, credit will be awarded after the last day to add a full-semester course.
10. EKU students with academic history or students transferring to EKU must have an overall GPA of 2.0, recommendation of student's academic advisor, approval from the department chair in which credit is to be awarded, and less than 45 earned credit hours to attempt credit-by-examination for courses at the 100-299 level.
11. EKU students with more than 45 credit hours who wish to attempt credit-by-examination of courses at the 100-299 level must have an overall GPA of at least 2.0 and secure Provost-level permission via approval of a Request for Exception to University Academic Policy.
12. EKU students with academic history or students transferring to EKU must have an overall GPA of 2.0, recommendation of the student's academic advisor, and approval of the department awarding credit in order to attempt credit-by-examination for courses at the 300 level or above.

Eastern Kentucky University credit-by-examination may be earned through any of the following methods.

#### **1. College Level Examination Program (CLEP®)**

College-Level Examination Program (CLEP®) tests are available for various subject areas. Eastern Kentucky University accepts credit for these examinations according to the guidelines on the website [www.testing.eku.edu](http://www.testing.eku.edu). In order to receive credit, a student must complete the appropriate Credit-by-Examination form available from the Office of Academic Testing, SSB room 340. These tests recognize a student's comprehensive subject knowledge acquired through independent or prior study. Information about the College-Level Examination Program (CLEP®) can be found at [www.collegeboard.com/clep](http://www.collegeboard.com/clep). The Office of Academic Testing administers CLEP® tests for currently enrolled Eastern Kentucky University students. Please contact (859) 622-1281 for information.

#### **2. Advanced Placement Program (APP)**

The Advanced Placement Program consists of courses of study and special examinations open to students in high school. The courses are presented during the student's junior and senior years; the examinations are administered during the month of May each year. The chart below indicates the manner in which EKU accepts Advanced Placement Program examinations as credit. For additional information on credit-by-exam courses, please go to [www.testing.eku.edu](http://www.testing.eku.edu). Information about the Advanced Placement Program can be found at [www.collegeboard.com/ap](http://www.collegeboard.com/ap).

<b><u>Test Score Code</u></b>	<b><u>APP Test</u></b>	<b><u>Minimum Score</u></b>	<b><u>Credit Hours</u></b>	<b><u>Course</u></b>
APAH	Art History	3	3	ART 200
APB	Biology	3	4	BIO 121
APMA	Calculus AB	3	4	MAT 124
APMB	Calculus BC	3	4	MAT 124
APC	Chemistry	3	4	CHE 111/115

APC	Chemistry	4	8	CHE 111/ 115, 112/116
APCA	Computer Science A	3	3	CSC 104
APCB 190	Computer Science AB	3	3	CSC
APME	Economics: Macro	3	3	ECO 231
APMC	Economics: Micro	3	3	ECO 230
APEC	English Language and Composition	3	3	ENG 101
APEL	English Literature and Composition	3	3	ENG 101
APES	Environmental Science	3	3	GLY 172
APEH	European History	3	6	HIS 231, 232
APF	French Language	3	9	FRE 101, 102, 201
APF	French Language	4	12	FRE 101, 102, 201, 202
APFL	French Literature	3	3	FRE 310
APG	German Language	3	9	GER 101, 102, 201
APG	German Language	4	12	GER 101, 102, 201, 202
APGC	Government and Politics: Comparative	3	3	POL 212
APGP	Government and Politics: United States	3	3	POL 101
APHG	Human Geography	3	3	GEO 220
APL	Latin: Literature	3	6	LAT 101, 102
APLV 102	Latin: Virgil	3	6	LAT 101, 102, 201, 202
APMT	Music Theory	3	4	MUS 181
APMT	Music Theory	4	8	MUS 181, 182
APPB	Physics B	3	3	PHY 101
APPE	Physics C: Electricity and Magnetism	3	5	PHY 132
APPM	Physics C: Mechanics	3	5	PHY 131
APPY	Psychology	3	3	PSY 200
APS	Spanish Language	3	9	SPA 101, 102, 201
APS	Spanish Language	4	12	SPA 101, 102, 201, 202
APSL	Spanish Literature	3	3	SPA 310
APMS	Statistics	3	3	STA 270
APD	Studio Art: Drawing	3	3	ART 100
APDA	Studio Art: 2-D Design	3	3	ART 152
APDB	Studio Art: 3-D Design	3	3	ART 153
APH	United States History	3	6	HIS 202, 203
APWH	World History	3	6	HIS 246, 247

### 3. International Baccalaureate Credit

The International Baccalaureate Organization's Diploma Programme was created in 1968. It is a demanding pre-university course of study that leads to examinations. It is designed for highly motivated secondary school students aged 16 to 19. The program has earned a reputation for rigorous assessment, much like the Advanced Placement (AP) Program. For information regarding the IB program, please visit the website at [www.ibo.org](http://www.ibo.org).

IB credit is awarded by earning the required score in a specific subject area. To receive credit the student must furnish the Office of Admissions with an official IB transcript issued directly from the International Baccalaureate Organization. Course credit awarded through the IB program will apply toward degree requirements. There will not be a specific letter grade associated with the credit earned through IB course work. A designation of CR (credit) will be awarded, and the grade point average will not be affected. Eastern Kentucky University awards credit for IB course work in the following manner:

<u>IB Subject</u>	<u>Level</u>	<u>Minimum Score</u>	<u>Credit Hours</u>	<u>Course</u>
Biology	SL	5	3	BIO 100
Biology	HL	4	4	BIO 121
Chemistry	SL	5	4	CHE 101
Chemistry	HL	4	4	CHE 111/115
English	SL/HL	4	3	ENG 101
French	SL	5	6	FRE 101, 102
French	HL	5	12	FRE 101, 102, 201, 202
Geography	SL/HL	4	3	GEO 101 or GEO 220
German	SL	5	6	GER 101, 102
German	HL	4	12	GER 101, 102, 201, 202
History	SL	4	6	HIS 202, 203
History	HL	4	6	HIS 246, 247
Information Technology	SL	4	3	CIS 212 (CSC 104)
Math Studies	SL	5	3	MAT 105
Math Methods	SL	5	3	MAT 107
Mathematics	HL	5	4	MAT 124
Physics	SL/HL	5	3	PHY 101
Psychology	SL/HL	4	3	PSY 200
Social Anthropology	SL/HL	4	3	ANT 120
Spanish	SL	5	6	SPA 101, 102
Spanish	HL	5	12	SPA 101, 102, 201, 202

### 4. Departmental Examinations

A number of academic departments at Eastern Kentucky University have developed their own examinations for credit as an extension of the CLEP® program. These examinations are similar in nature to the CLEP® exams. ECU does not accept transfer credit coursework given credit through academic department proficiency exams. Enrolled Eastern Kentucky University students interested in attempting to earn credit through departmental examinations should contact the Office of Academic Testing, SSB 327. For information on the exams that are available for challenge, costs, and procedures for registering call (859) 622-1281 or visit [www.testing.eku.edu](http://www.testing.eku.edu).

### 5. DANTES (Defense Activity for Non-Traditional Educational Support)

ECU allows credit-by-examination for some course work through DANTES testing. Credit will be awarded for those examinations listed below when scores are obtained at the indicated levels. Students need to send their official DANTES score report to the Office of Academic Testing in the Student Services Building, room 327 for processing of credit. A processing fee is required. Information about DANTES examinations is available at [www.testing.eku.edu](http://www.testing.eku.edu).

<u>DANTES Exam Title</u>	<u>Credit Hours &amp; Equivalents</u>	<u>Minimum Score Needed</u>
<b>Humanities</b>		
Introduction to World Religions	REL 301 (3)	48
Ethics in America	PHI 130 (3)	46
<b>Sciences</b>		
Astronomy	AST 130 (3)	50
Environment & Humanity : The Race to Save the Planet Earth	Elective Credit (3)	50

**Social Sciences**

Human/Cultural Geography	Elective Credit (3)	50
Lifespan Development Psychology	PSY 280 (3)	50

**Curriculum Guides**

Curriculum guides for each program can be found either by accessing the department website or by going to the department office. Completion of the program will vary according to student status (i.e. transfer students, developmental students) and student load each semester.

Colleges will make available to students through appropriate advising any additional non-curricular requirements that apply to the specified major.

**Dean's Award**

As a further recognition of academic excellence, the University presents the Dean's Award to students who have achieved the Dean's List three times. Students receiving the Dean's Award are presented with a recognition pin by the appropriate academic dean.

**Dean's List**

The Dean's List is one of several ways in which the University recognizes students who achieve academic excellence. The Dean's List is published after each regular semester. Eligibility requirements for the Dean's List are as follows:

**Hours Attempted with****Regular Grading**

12  
13  
14 or more

**Minimum GPA**

3.75  
3.65  
3.50

Students attempting fewer than 12 semester hours under the regular grading system are not eligible for the Dean's List. Courses below the 100 level will not be counted in determining eligibility for the Dean's List.

**Developmental Education**

The Developmental Education and College Readiness Program at Eastern Kentucky University helps students achieve academic success by developing or enhancing skill level proficiencies in the areas of reading, writing, and mathematics needed for success in college-level courses. Proficiencies in these areas are measured by student performance on the ACT, SAT, and EKU placement tests. Students needing additional preparation, identified through testing, are required to enroll in college readiness or developmental education coursework. College readiness is defined by minimum ACT subscores of 18 in English, 19 in mathematics, and 20 in reading.

Developmental Education and College Readiness courses offered at Eastern Kentucky University include:

ENG 090 (Basic Writing)  
ENG 095 (Developmental Composition)  
ENR 090 (Developmental Reading I)  
ENR 095 (Developmental Reading II)  
ENR 116 (Strategies for College Reading)  
MAT 090 (Prealgebra)  
MAT 095 (Developmental Algebra I)

Each developmental course is a three-hour institutional credit course. The credit hours for courses beginning with a zero course number, like 090, 095, or 098, do not apply toward graduation but do count toward enrollment status for purposes of financial aid eligibility and full-time student status. Note: Students take MAT098 to prepare for MAT107. MAT098 is not required of students needing to meet developmental mathematics requirements.

Students transferring to Eastern Kentucky University with an Associate of Arts, Associate of Science, Associate of Applied Sciences, and Associate of Science in Nursing degree, or equivalent, will be considered proficient in the three basic skill areas of English (writing), mathematics, and reading. Please see Section Six of this *Catalog* for descriptions of these courses.

**Developmental and College Readiness Enrollment and Completion Requirements**

Following are the policies concerning developmental enrollment and completion requirements for degree seeking students:

- 1) All full- or part-time students with developmental requirements in two or more areas must take GSO 102: Transition to College in the first semester of enrollment.
- 2) All full- or part-time students with developmental requirements, identified by the ACT, SAT and local placement testing are required to enroll in the specified developmental course(s) during their first and each subsequent semester of enrollment at EKU, excluding summer, -until all developmental requirements are completed.
- 3) Part-time students must enroll in any required developmental course(s) before attempting course work which carries academic credit, other than GSO 102 or other required orientation courses.
- 4) Students with developmental requirements are allowed a maximum of two consecutive terms of University enrollment, excluding summer, to successfully complete each required course. Students not completing developmental requirements in the specified timeframe will have developmental holds placed on their course registration.
- 5) Students with developmental requirements must complete all required developmental courses by the end of the term in which they attempt their 45<sup>th</sup> credit hour, including developmental hours. Withdrawal from a developmental course counts as one semester of University enrollment toward the attempted completion of developmental requirements. Students not completing all developmental requirements within 45 hours will be developmentally dismissed.

**Advising and Course Load**

Students with two or more developmental area requirements are enrolled as "undeclared" majors and restricted to 13 hours of University enrollment, unless otherwise specified by admission status. The Office of Academic Advising will assist these students in creating linkages to the departments of their intended majors.

**Restrictions with Developmental Requirements**

- Students with more than one developmental area requirement will be enrolled in the Associate of General Studies Degree

program. The Office of Academic Advising will assist these students in creating linkages to departments of academic interest.

- Students with two or more developmental area requirements are restricted to 13 hours of University enrollment, unless otherwise specified by admission status.
- Students enrolled in MAT 090 (Prealgebra) cannot enroll in any course with the following prefixes: AST, BIO, CHE, CIS, CNM, CSC, FOR, GLY, NAT, PHY, SCI, or STA.

### Grades in Developmental Courses

- Developmental course grades are not included in the calculation of GPAs.
- Developmental course grades include the grades “A,” “B,” “C,” and “F.” There are no course grades of “D” in developmental courses.

### Dual Degree Agreements Between Eastern Kentucky University and Foreign Exchange Institutions

The following policies and procedures shall govern arrangements to award dual degrees to foreign students who attend Eastern Kentucky University and to EKU students who attend foreign exchange institutions under the auspices of exchange agreements or other agreements:

1. The dual bachelor’s degree agreement shall be developed by the deans of participating colleges in cooperation with appropriate representatives from foreign exchange institutions and shall be submitted to the Provost for final approval.
2. The deans and department chairs shall determine exactly which courses need to be taken by the foreign candidates to complete the major in each given field of study, and these courses must be specified. Likewise, they shall determine which courses EKU students must take at the foreign institution to complete their EKU degrees.
3. Dual degree agreements will normally require at least one full academic year in residence at the host institution (25% of the total semester hours) and three years at the home institution (75% of the total semester hours). However, other variations may be approved by the deans of the colleges for their respective colleges.
4. Each institution shall accept all course work from the other either as elective credit or as credit for required courses, based on transfer equivalency evaluations.
5. If dual degrees are awarded concurrently, the program must at a minimum meet SACS, CPE, and the college, departmental, and program requirements for general education, either by taking the general education courses or by transfer credit or by a combination of these means. If the foreign degree is awarded a year or semester in advance, then the candidate will be awarded post-baccalaureate status and the general education requirement will no longer be applicable.
6. A copy of each dual degree agreement approved by the Provost shall be kept on file in the International Education Office, and that office shall also maintain a file of EKU students who are attending foreign exchange institutions under dual degree agreement as well as foreign students who

are attending EKU under dual degree agreement.

### Good Academic Standing

For the purposes of transferability, a student is considered to be in good academic standing at Eastern Kentucky University when that student maintains a grade point average that permits the student to re-enroll in the institution on a full-time basis and in the duly designated academic program.

### Grading System

#### 1. Letter Grades

Grades, which are represented by letters, are given point values as indicated:

<u>Grade</u>	<u>Meaning</u>	<u>Grade Points Per Hour</u>
A	Excellent	4.00
B	Good	3.00
C	Average	2.00
D	Poor	1.00
F	Failure	0.00
FN	Failure-Student Stopped Attending Class	0.00
I	Incomplete	0.00
IM	Incomplete Due To Military Activation	0.00
P	Passing	0.00
S	Passing	0.00
U	Failure	0.00
UN	Failure-Student Stopped Attending Class	0.00
W	Withdraw	0.00
WM	Withdraw Due To Military Activation	0.00
AU	Audit	0.00
CR	Credit Only	0.00
IC	Incomplete Correspondence	0.00
IP	In Progress	0.00
NC	No Credit	0.00
NR	Not Reported	0.00

Throughout this *Catalog*, specific grade requirements are to be interpreted precisely as stated. Thus, if a requirement specifies that a grade of at least “C” is required, a “C-” will not satisfy the requirement. If it is intended that “C-” is to be allowed, “C-” will be listed rather than “C.” This applies to all specific grade requirements.

The grade point average (GPA) is based on those courses in which a student earned grades of “A,” “B,” “C,” “D,” “F,” or “U.” To calculate the GPA, one first figures the number of hours attempted in courses numbered 100 or above that award any of these grades. Next, one obtains the total grade points for each of these courses. This is figured by multiplying the grade points for each grade by the number of credit hours of the course. For example, a student earning a “B” in ENG 101, a three-hour course, would earn nine grade points. Finally, the total grade points are divided by the hours attempted. To meet graduation requirements of at least a 2.0 GPA, students must earn at least twice as many

grade points as they have hours attempted.

An instructor may assign a grade of “I” if the instructor believes that a student has been unable to complete the course on time because of unavoidable conditions. An Incomplete Grade Contract must be received by the Registrar’s Office no later than 30 days past the deadline for final grade submission. The student’s signature is not required for the contract to be enforced. A copy of the contract will be mailed to the student by the Registrar’s Office, giving the student a 10 day window in which to decline the incomplete grade.

While the faculty will be able to submit the “I” grade through the online grade submission process, any “I” grade that is not accompanied by an Incomplete Grade Contract within 30 days of the advertised final grade submission deadline will be converted to an “F.” Any student receiving a grade of “I” must coordinate with the instructor to satisfy all outstanding coursework for the course. Students should not register to repeat the course in a subsequent term. Once outstanding requirements for the course are satisfied, the instructor will process a change of grade form converting the “I” to a letter grade. The deadline for the grade change is the last day of class of the next full-length (i.e., fall or spring) term. Once this deadline has passed, the “I” becomes an “F.”

If, due to extenuating circumstances, a student is unable to complete the contracted course work to fulfill the incomplete course by the established time line, the student has the option of requesting a one-time, one semester extension to the incomplete deadline. The student must initiate the request through the instructor before the established deadline. Approval of an extension of an incomplete grade is not automatic and depends on the student’s unique circumstances.

### **Incomplete Grade Contract**

Instructors may assign a grade of “IP” in certain approved courses in which it might reasonably take students more than a single semester to complete all requirements. A student assigned an “IP” grade for internship, practicum, or self-paced courses must complete requirements within the calendar year after the “IP” is awarded to receive credit. If requirements are not completed, the Registrar will change the “IP” grade to “NC” (NO CREDIT), and the student must register again for the course to receive credit.

A degree cannot be awarded to a student with any incomplete ECU courses on his/her record. Any student who is a pending graduate with unresolved ECU incomplete grades (“I”) will be given the choice of either accepting an “F” for the course (or “NC” for unresolved “IP” grades) or being deferred to the next term for graduation consideration.

### **Incomplete Due to Military Activation**

If the instructor feels that the portion of the semester remaining and volume of uncovered material is such that it can be made up in a reasonable amount of time and effort, a grade of “Incomplete for Military Activation” may be given for students who are called to active duty. The instructor or the student must ensure that a copy of the student’s military orders are received by the Registrar’s Office. Students who enlist in the military during the semester may not exercise this option. For additional information regarding Military Incomplete status please see the Military Activation Web site at: <http://www.registrar.eku.edu/registration/military/>.

## **2. Pass-Fail (“P” - “F”) Option**

The Pass-Fail option encourages students to take courses they might otherwise avoid because of lack of background or concern for lowering their grade point average (GPA). Not all courses are approved to be taken Pass-Fail. The Registrar’s Office can verify whether a course is approved to be taken as Pass-Fail.

Students who have earned 30 or more semester hours of credit with a minimum GPA of 2.0 may choose the Pass-Fail (“P” - “F”) option for a total of 15 hours of free electives. These hours must be exclusive of general education, major, minor, and other course requirements for graduation. Eligible courses must belong exclusively to the category, free electives. Hours passed under the Pass-Fail option will not be used in the computation of GPA’s; however, hours failed (“F”) will be used.

Students may choose the Pass-Fail option for one course per semester with a maximum of five credit hours per semester. Students may repeat a course using the Pass-Fail option only if the previous taking was also Pass-Fail.

Students may select the “Pass-Fail” option by completing the Audit/Pass-Fail registration form, available from the Registrar’s Office. Students may change to or from the Pass-Fail option by the date specified each semester in the Colonel’s Compass. The student must submit to the Registrar’s Office the completed form as authorization to change their registered course to Pass/Fail.

## **3. Satisfactory-Unsatisfactory (“S” - “U”) Grading System**

Some courses are approved to be taught exclusively on a “Satisfactory” (“S”) or “Unsatisfactory” (“U”) basis. Each student enrolled in the class will receive either a grade of “S” or “U.” Hours passed under the Satisfactory-Unsatisfactory option will not be used in the computation of GPA’s; however, hours failed (“U”) will be used.

## **4. Auditing Courses**

A student may audit a course (i.e., take it without credit) with the permission of the instructor and the dean of the college involved if the course has been approved to be taken Audit. The Registrar’s Office can verify whether a course is approved to be taken as Audit. After registering for the course as usual, students must obtain the “audit a course” form from the Registrar’s Office, obtain the appropriate signatures and return it to that office, SSB 239. Fees are the same as for courses taken for credit. Students enrolled for audit must comply with the attendance policy of the instructor or no course entry will be made on their academic record.

## **5. Grade Appeals**

If a student believes that the final grade assigned in a course is unjustified, that student should consult the instructor seeking a satisfactory explanation. If, after doing so, the student still feels that the grade is unjustified, the student may appeal the grade, in writing, to the department chair. A written appeal must be filed with the chair within 30 days after the beginning of the next semester (exclusive of summer session). Refer to the *University Handbook for Students* for the complete policy concerning grade appeals.

## **6. Repeating Courses**

A student may enroll in the same course for a third or subsequent time only under unusual circumstances and with the

written permission of the dean of the college of the student's first major. If a student enrolls in a course for a third or subsequent time without approval, the student will be administratively withdrawn from the course.

Undergraduate students may repeat college-level courses. In those courses, the last grades earned will replace those earned earlier.

If a student attempts to repeat a course and replace the grade but then withdraws from the course, the taking will not be counted among those for which grade replacement is available.

The grade earned in a course taken at another institution will not replace a grade earned at EKU. For GPA calculation, a grade of "S," "CR," or "P" will not replace a grade of any "C," "D," or "F" (earned in normal grading) grades. A "P" will replace an "F" when the "F" was earned under the Pass-Fail option.

## 7. Equivalent Courses (may or may not be cross-listed in the schedule)

Equivalent or cross listed courses are those in which credit will be earned for just one course. Should there be a second enrollment in an equivalent or cross listed course, the student will either be disenrolled from the course or have credit removed at the end of the semester. Upon a change of major, permission for enrollment and credit for the second course, when required in the new major, *must* be obtained in advance from the college dean of the new major. In that instance, credit for the first taking will be removed.

## 8. Grade Change

All grade changes must be made by the following deadlines: for fall semester grades—the last day of regular classes (prior to finals week) for the following spring semester; and for spring and summer semester grades—the last day of regular classes (prior to finals week) for the following fall semester.

## 9. Changes to Transcript

Once a degree has been posted to the transcript, changes will not be made to courses or grades that were earned prior to the posting of the degree.

### Kentucky General Education Transfer Agreement

In an effort to promote a seamless transfer between Kentucky two-year and four-year public institutions, the Kentucky Council on Postsecondary Education (CPE) developed a policy to facilitate the transfer of credits from one Kentucky public college or university to another. This policy, implemented in 1996, is called the General Education Transfer Agreement and allows for the automatic transfer of a block of courses to satisfy general education degree requirements, rather than articulating individual courses.

The General Education Transfer Agreement comprises 48 semester hours of lower division general education, which includes a 33-semester-hour *core transfer component* along with 15 additional unspecified hours in general education.

### **General Education Certification for Students Transferring to EKU from a Kentucky Public Institution**

Students transferring to EKU from another Kentucky public college or university may be (1) *category certified*, or (2) *core certified*, or (3) *general education certified* in general education by

the Registrar of the school where the course work was taken.

*Category Certified.* Students who have completed one or more of the five general education categories of the General Education Transfer Agreement will be *category certified*.

*Core Certified.* Students who have satisfied all five general education categories of the General Education Transfer Agreement will be general education *core certified* and receive 33 hours of general education credit at EKU.

*General Education Certified.* Students who have completed a 48-hour general education program at a Kentucky Community and Technical College and School (KCTCS) will be *general education certified* in general education as required by the CPE General Education Transfer Agreement. Students who have earned an AS or AA from a KCTCS institution are also considered to be *general education certified*. Students, however, are subject to any specified general education courses required by the major and, in all cases, are required to complete the minimum number of credit hours established by the University to earn a degree.

Transfer students from Kentucky four-year institutions who complete the general education at their first institution may request the Registrar of that institution to document them as *general education certified* in general education, which EKU will accept. Students who transfer to EKU without a *certified transfer module* will have their course work at their previous institution evaluated by EKU on a course-by-course basis for general education equivalency.

*NOTE: After initial transfer to EKU students may not transfer in further general education certifications unless they earn a subsequent AA or AS degree at a KCTCS institution or LCC. Students may transfer in further general education certifications after their initial enrollment at EKU, only if they return to a KCTCS institution for a period of at least one semester.*

### **General Education Certification for Students Transferring from EKU to a Kentucky Public Institution**

This General Education Transfer Agreement also applies to students transferring from EKU to another Kentucky public university. EKU students completing this 33-hour module will be general education *core certified*. This module will meet the 33-hour core component of other Kentucky public institutions. EKU students who do not complete the 33-hour program as outlined may also be *category certified* in one or more of the five general education categories listed below. For example, a student completing EKU general education blocks IA, IB and IC will be certified in the communications category of general education at other Kentucky public colleges and universities. A student who completes EKU's 48-hour general education program will be general education *general education certified* at other Kentucky public institutions.

EKU has adopted the following policy to meet the General Education Transfer Agreement standards, which complies with CPE's policy for students wishing to transfer from EKU to another Kentucky public college or university.

The *Core Transfer Component* (33 hours) at EKU is defined according to CPE general education categories below: (See Section Four of this *Catalog* for further information about General Education).

Communication (9 semester hours)

1. Written Communication: EKU general education blocks IA and IB (6 hours).
2. Oral Communication: EKU general education block IC (3 hours).

Humanities (6 semester hours)

One course from EKU general education block IIIA (3 hours) and one course from block IIIB (3 hours).

Behavioral/Social Science (9 semester hours)

One course each from EKU general education blocks VA, VB, and VC (9 hours).

Natural Sciences (6 semester hours)

1. Biological/Physical Science: EKU general education blocks IVA or IVB (3 hours). Note that this course must include a laboratory component.
2. Natural Science: EKU general education block VII (NS) (3 hours).

Mathematics (3 semester hours)

EKU general education block II (3 hours).

### **Late Registration Fee**

Students whose initial registration for the term does not occur until on or after the first day of class will be assessed a non-refundable \$50 late registration fee.

### **Military Credits**

Students may receive Military Science and Leadership course credit for having completed Basic Training (BT) and Advanced Individual Training (AIT). No more than 32 semester hours, including the eight hours of basic military science, will be awarded. Students must submit a copy of their DD Form-214 (Discharge Verification Certificate) through the Department of Military Science and Leadership (Begley Building, room 524, phone (859) 622-1205) to the Registrar. Students may receive up to nine hours of credit. Note: Basic Training credit does not waive any portion of the General Education Wellness requirements.

Based upon recommendation of the American Council on Education (ACE), EKU will award credit to individuals who have successfully completed military service school courses, as well as award credit for Military Occupational Specialties (MOS's). Submit appropriate paperwork to the Registrar's Office.

Students can have a copy of their ACE transcript sent from their respective service education centers to the Registrar's Office, SSB CPO 58, 521 Lancaster Avenue, Richmond, KY 40475-3158.

- *Army veterans can order transcripts online at <http://aarts.army.mil>*
- *Navy Veterans can order transcripts online at <https://smart.cnet.navy.mil>*
- *USMC Veterans can order transcripts online at <https://smart.cnet.navy.mil>*

Air Force Veterans must request transcripts by letter. Include student's full name (former name if appropriate), date of birth, social security number, service component, current address, Eastern Kentucky University Registrar's address and the student's signature. Send transcript request to: CAF/RRR, 130 West

Maxwell Blvd., Maxwell AFB, AL 36112-6613.

### **Minimum Academic Standards**

**Special Notice:** Students having difficulty meeting the Academic Standards are strongly advised to reduce or eliminate part-time jobs and other extracurricular activities which may detract from their studies, or to reduce the number of hours for which they are enrolled.

**A. Good Academic Standing:** Students are expected to maintain at least a 2.0 cumulative grade point average (GPA). The actions described below pertain to students whose GPA falls below 2.0. Once a student's cumulative GPA returns to 2.0 or above, they are once again in good academic standing.

**B. Academic Warning** (pertains to first-year students only): First semester new freshmen will be placed on academic warning if they receive a GPA less than 2.0 at the end of their first semester at the University. During the second semester of study, freshmen on academic warning may not enroll in more than 16 hours (during either fall or spring terms). Freshmen on academic warning may not enroll in more than six hours during a full summer term.

**C. Academic Probation:** Beginning with the second semester of study at EKU, students will be placed on academic probation if their cumulative GPA at the end of the semester is less than 2.0. While on academic probation, students may not enroll in more than 13 credit hours (in either fall or spring terms). Students on academic probation may not enroll in more than six hours during a full summer term.

**D. Academic Suspension:** At the end of a semester on academic probation, students who do not earn a 2.0 term GPA and whose cumulative GPA remains less than 2.0 will be placed on academic suspension. Students may be placed on academic suspension a total of three times. Students on academic suspension may not enroll in courses at EKU during the period of suspension. The suspension period for a first academic suspension following a fall semester is the spring semester; following a spring semester it is the summer and fall semester. The suspension period for a second academic suspension is one calendar year, and a third academic suspension is for two calendar years. Previously suspended students will be placed on Academic Probation upon return to EKU if they have a cumulative GPA of less than 2.0.

**E. Academic Dismissal:** Students returning to the University at the end of a third academic suspension must earn and maintain a term GPA of 2.0 or better each semester. Students returning after a third academic suspension will be academically dismissed from the University if they have a term GPA of less than 2.0 at the end of any semester. Students who are academically dismissed may not enroll in courses at EKU for five calendar years. However, course work earned at another regionally-accredited university during this period will be considered for transfer to EKU. Students should consult with their advisor or college for the applicability of course work taken at another institution to their degree program at EKU.

If students believe their academic suspension was the result of catastrophic circumstances beyond their control, they may appeal the academic suspension to the University Readmission Appeals Committee. The appeal must be in writing and students must provide appropriate documentation supporting the appeal. Students may not appeal an academic dismissal.

### **Preprofessional Curricula**

## 1. Pre-Law Curriculum

Students interested in going to law school or exploring the possibility of doing so should make an appointment with the University Pre-law Advisor as early in their academic career as possible. The Pre-law Advisor is located in the Department of Government. The Pre-law Advisor can guide the student in selecting courses consistent with the American Bar Association recommendations noted below, plus provide valuable information on law schools, the Law School Admission Test, and typical admission procedures.

Prospective law students should keep in mind that a broadly based liberal education will best equip one to study law. Thus, no fixed pre-law curriculum is prescribed. A special committee of the American Bar Association recommends that pre-law students take courses in written and speech communications, accounting, economics, psychology, and historical and contemporary social and political processes.

Regardless of one's chosen major, the following abilities are absolutely essential in the study of law: to read critically, to think logically, and to write and speak effectively.

Admission to an accredited law school is dependent upon a good undergraduate record with an earned baccalaureate degree and a competitive score on the Law School Admission Test.

## 2. Three-Two Curricula

In addition to standard pre-professional curricula, Eastern Kentucky University may approve specially arranged combined curricula. Students approved for these curricula complete the first three years of requirements at ECU. At the end of these three years, they enroll in one of several highly rated professional schools. After the first year of professional study, they transfer the work back in order to secure a Bachelor of Arts or a Bachelor of Science degree from Eastern Kentucky University. This plan may shorten by one year the time needed for obtaining both a baccalaureate and a professional degree.

## 3. Other Preprofessional Curricula

Descriptions of the following preprofessional curricula may be found on the pages noted:

Pre-Engineering .....	68
Pre-Forestry .....	68
Pre-Medical Science .....	69
Pre-Dentistry .....	69
Pre-Optometry .....	68
Pre-Pharmacy .....	69
Pre-Veterinary .....	69, 93

ECU does not award degrees in any of the above preprofessional areas. Therefore, students are expected to declare as their first major a standard degree program; any preprofessional curricula will be coded as the secondary program of study.

## President's Award

As a further recognition of academic achievement, the University presents the President's Award to students who complete a full time course load, with normal grading, and who attain a 4.0 grade point average for the semester. Students receiving the President's Award receive a letter of recognition from the President. In addition, the Division of Public Relations and

Marketing distributes the names of the recipients to appropriate news media, including their hometown newspaper.

## Readmission Under Special Conditions

### 1. Academic Bankruptcy of ECU Work

Academic bankruptcy allows undergraduate students who are returning to Eastern Kentucky University after remaining out for an extended period to void a portion of the work attempted during one or more semesters of the prior enrollment(s). ECU offers this option because it recognizes that some students fail to perform satisfactorily due to immaturity or to other factors that interfere with their academic performance.

To qualify for bankruptcy, a student must meet the following conditions:

- The student must not have attended Eastern Kentucky University or any other institution of higher education for a period of at least two consecutive years sometime after attempting the work to be bankrupted.
- After being readmitted, the student must attain a minimum of a 2.0 GPA with no grade lower than a "C" on at least 12 hours of college-level (i.e., 100 or above) ECU courses. All courses and grades, including repeated courses, will be counted in the GPA. All work attempted in the academic term that includes the twelfth hour is affected by these grade restrictions.
- The student must state, in writing, his or her intention to declare bankruptcy to the Registrar's Office. The student will also specify which semesters are being requested for bankruptcy. Students may request to bankrupt any or all semesters of their prior work, but all work from a given semester will be bankrupted if the student requests to bankrupt that semester and if the request is approved.
- The student may not have previously declared bankruptcy of ECU work.
- The term noted above in which the twelfth hour is attempted must be spring 1986 or more recent.

If bankruptcy is granted, the bankrupted work will remain on the transcript; but it will not be counted in the student's GPA and will not count toward degree requirements, including the upper division hours requirement. However, the dean of the college in which the student is enrolled may waive major, supporting, and general education requirements met by bankrupted courses in which the student received at least a "C" or higher grade, while requiring the student to substitute enough elective courses to obtain the minimum number of credit hours required to graduate.

All academic course work, including bankrupted work, will be counted in computing graduation with honors.

### 2. Academic Bankruptcy of Transferred Work

Academic transfer bankruptcy allows undergraduate students who have been out of higher education for an extended period to void a portion of their earlier work attempted at other institutions. ECU offers this option because it recognizes that some students fail to perform satisfactorily due to immaturity or to other factors that interfere with their academic performance.

To qualify for transfer bankruptcy, a student must meet the following conditions:

- The student must not have attended Eastern Kentucky

University or any other institution of higher education for a period of at least two consecutive years sometime after attempting the work to be bankrupted.

- (b) After being readmitted, the student must attain a minimum of a 2.0 GPA with no grade lower than a “C” on at least 12 hours of college-level (i.e., 100 or above) ECU courses. All courses and grades, including repeated courses, will be counted in the GPA. All work attempted in the academic term that includes the twelfth hour is affected by these grade restrictions.
- (c) The student must state, in writing, his or her intention to declare transfer bankruptcy to the Registrar’s Office. The written petition must identify the institutions from which work is to be bankrupted, as well as the specific semesters that are to be bankrupted. Students may request to bankrupt any or all semesters of prior work, but all work from a given semester will be bankrupted if the student requests to bankrupt that semester and if the request is approved.
- (d) The student may not have previously declared transfer bankruptcy at ECU.
- (e) The term noted above in which the twelfth hour is attempted must be fall 1987 or more recent.

If transfer bankruptcy is granted, the bankrupted work will remain on the transcript; but it will not be counted in the student’s GPA and will not count toward degree requirements, including the upper division hours requirement. However, the dean of the college in which the student is enrolled may waive major, supporting, and general education requirements met by bankrupted courses in which the student received a “C” or higher grade, while requiring the student to substitute enough elective courses to obtain the minimum number of credit hours required to graduate.

All academic course work, including bankrupted work, will be counted in computing graduation with honors.

### **Rescheduling of Final Examination**

If a student is scheduled for more than three final examinations on the same day, the student may request, through the college dean, that the fourth examination be rescheduled.

### **Satisfactory Progress**

Degree-seeking students shall be considered as making satisfactory progress so long as they remain in good academic standing and enroll in courses required by or allowed for in their academic program.

### **Schedule Changes**

If students wish to add courses to their schedule, they must do so by the date published in the *Colonel’s Compass* for that term.

If a student drops a course by the end of a term’s Schedule Change Period (add/drop), the course will not appear on the student’s grade report or transcript.

A student may officially withdraw from a full-semester course from the end of the Schedule Change Period through the tenth week of the term. The withdrawal deadline for partial semester courses should be printed on the course syllabus, are published in the *Colonel’s Compass*, or may be obtained by contacting the Registrar’s Office. A student will be assigned a grade of “W” for withdrawn courses, and a “W” will appear on the grade report and

transcript. Refer to Section 3 of this *Catalog* for the University’s Refund Policy. Refer to the current *Colonel’s Compass* for withdrawal deadlines and for refunds for full and partial semester courses.

After the tenth week, a student who is the victim of extraordinary circumstances may petition to the Late Withdrawals Appeals Committee through the Registrar’s Office. The deadline for filing a petition for withdrawal under extraordinary circumstances is the last day of the full semester following the term from which the student is seeking withdrawal. The student should prepare a written petition and should include *justification and documentation* for the withdrawal. If approved, the Registrar will assign the grade of “W” and will notify the instructor of the class. For details refer to the Registrar’s website ([www.registrar.ecu.edu](http://www.registrar.ecu.edu)).

Faculty will inform students of their academic progress prior to the last day from which they may withdraw from a course.

Students who are assigned a grade of “F” in a course due to academic dishonesty will not be permitted to withdraw from the course.

### **Service Learning**

Courses that have been officially recognized as including service-learning within their curriculum are designated with the letter “S” following the course prefix and number. Service-learning is defined as:

An academic experiential educational method in which students participate in an organized service activity that meets identified community needs and reflects on the service activity in such a way as to:

- gain further understanding of course content,
- develop critical thinking skills, and
- develop an enhanced sense of civic responsibility

Students will be required to participate in at least 5 hours of community service per credit hour of course credit.

### **Academic Load**

A full-time student is one who enrolls in 12 or more credit hours during a fall or spring term. Students carrying fewer than 12 credit hours are considered part time. A student who has established superior records may be permitted to enroll for more than 18 hours by the dean of the college of the student’s first major. The absolute maximum load is 21 credit hours. Twelve credit hours is the maximum enrollment allowed for the summer term.

For enrollment verification purposes, 10 credit hours and above is considered full time summer status for undergraduate students, 6 credit hours is full time summer status for graduate students.

Please note that, for financial aid purposes and loan consideration, full-time status is twelve or more semester hours in any academic term.

A student who has established a superior academic record may be permitted to enroll in the summer for more than 12 hours by the dean of the college of the student’s first major. The absolute maximum summer enrollment is 15 hours.

The above limitations apply to all enrollments or combinations of enrollments for the term specified, including campus classes, regional campus classes, correspondence study (refer to the *Correspondence Course Bulletin*), and enrollments at other institutions. The Registrar will not record credits beyond

these maximums.

Note: Students who are not on good standing academically have lower maximum enrollment limits. Please refer to the section on Minimum Academic Standards.

### **Study Abroad Programs**

Students have several options for study abroad at EKU, options that vary in place, field of study, length and cost.

Students may study in English-speaking countries abroad through the Cooperative Center for Study Abroad (CCSA), a consortium of colleges and universities through the US. CCSA offers two-week programs during the winter break and two- and four-week programs in the summer, mid-May through August. Programs are offered in Australia, Belize, England, Ghana, India, Ireland, Jamaica, Scotland and South Africa. CCSA also offers eight-week internships and a full semester program at the University of East Anglia in Norwich, England. The web address for CCSA is [www.ccsa.cc](http://www.ccsa.cc).

The Kentucky Institute for International Study (KIIS), a consortium of Kentucky, Indiana, and Ohio colleges and universities, offers courses in non-English speaking countries. KIIS offers five-week summer programs in Austria, Brazil, Cameroon, China, Costa Rica, Denmark, Ecuador, France, Germany, Greece, Italy, Japan, Mexico, Puerto Rico, Spain and Turkey. Additionally, KIIS offers semester-long programs in France, Germany, Spain and Mexico. The web address for KIIS is [www.kiis.org](http://www.kiis.org).

For students who are interested in additional semester-long study abroad options EKU is affiliated with Arcadia University, AustraLearn, and The School for International Training.

### **Transfer Credits/Courses**

Eastern Kentucky University accepts credit in transfer from other institutions with regional accreditation status. EKU also participates in and subscribes to the principles of the Kentucky Council on Postsecondary Education statewide transfer agreements. EKU accepts credits transferred from all public institutions in Kentucky accredited by SACS and will apply them to the general education and program requirements to the maximum extent specified in these agreements. Credits not identified in these agreements will be applied to degree requirements as deemed appropriate. Lower division courses taken at a community or junior college are accepted in transfer as lower division coursework, even if EKU offers a comparable course at the upper division level.

Eastern Kentucky University will also award credit to students for non-collegiate sponsored instruction and training programs provided an articulation agreement exists between the University and the institutions or organizations providing the instruction. Articulation agreements must be officially approved according to the University policy for such agreements and must be signed by both EKU and the collaborating institutions/organizations. A copy of the signed agreements must be on file in the Office of the Provost (original), the Office of the Registrar, and the Dean's office of the College which initiated the agreement. Articulation agreements must be in place **prior** to the non-collegiate instruction or training in order for credit to be considered. In all instances, consideration will only be given to those courses/training programs whose content provides competencies equivalent or comparable to courses and educational experiences offered by EKU.

Currently enrolled students who desire to take courses

elsewhere and transfer them back to Eastern Kentucky University should consult with the EKU Transfer Center and also obtain the approval of their college dean prior to enrolling. The University will not take responsibility for courses transferred without prior approval.

Credit and grades earned in transfer are posted to the student's EKU transcript. Students with transfer credit should note that they must successfully complete all their curriculum requirements as well as earn a cumulative and institutional (EKU) GPA of 2.00 in order to graduate with a degree or University certificate from EKU.

### **Transfer Credit Evaluation Process**

When an acceptable transfer course (see above), which has never been evaluated before, is presented to EKU for consideration, EKU records the course as acceptable for credit but unevaluated. The Transfer Center contacts the student and requests course descriptions and syllabus information for review. Once that information is received, the Transfer Center forwards the information to the appropriate academic department along with a Transfer Course Evaluation form for their review and consideration. The academic department determines whether an exact equivalency, a subject/discipline elective, or a generic free elective is the appropriate EKU transfer articulation depending on course content and learning objectives. The academic department can also recommend that a course be considered for general education consideration even if an exact equivalency is not awarded. Transfer credit that is recommended for general education consideration, but with no exact equivalency to an EKU course, is forwarded to the General Education Committee for consideration. Students wishing to appeal the evaluation of transfer credit should consult with the staff in the office of the college dean of their first major.

### **Undeclared Students**

If students are not ready to declare a major, they will be enrolled as an undeclared student. A major should be declared as soon as students decide on their field of interest. Students must officially declare a major prior to registration during the semester in which they register for their 45th hour. Until a major is declared, students' curriculum will include general education courses appropriate for most baccalaureate programs. In addition, students will be encouraged to take exploratory electives that will allow them to sample disciplines they may like to select as a major.

### **University Writing Requirement**

All baccalaureate degree seeking students who enter the University prior to summer 2006 are required to complete a University Writing Examination as part of their degree requirements. Regarding those students for whom it is necessary to complete the UWR exam, the following policy applies: Baccalaureate degree students must take the exam in the first semester of enrollment after completing the 60<sup>th</sup> credit hour and ENG 102. Students who have been readmitted to the University after being out for two or more academic years, and who reentered EKU during the summer 2006 term or later, are not required to complete the UWR exam. Students with previously earned baccalaureate degrees do not need to take the UWR exam. Information about the UWR exam can be found at [www.testing.eku.edu](http://www.testing.eku.edu).

**Withdrawal from the University**

Students finding it necessary to withdraw from the University must withdraw from all courses via the student Web. A withdrawal is allowed only through the tenth week of classes during a regular semester or through the midpoint of any summer session or nonstandard course. A grade of “W” is assigned. Students who leave the University without an official withdrawal are subject to the grade of “F.”

After the tenth week, a student who is the victim of extraordinary circumstances may petition to the Late Withdrawal Appeal Committee through the Registrar’s Office. The deadline for filing a petition for withdrawal under extraordinary circumstances is the last day of the full semester following the term from which the student is seeking withdrawal. The student must complete a Withdrawal Petition Form and should include *justification and documentation* for the withdrawal. If approved, the Registrar will assign grades of “W” and will notify the instructors of the class. For forms and more details, refer to the Registrar’s website ([www.registrar.uky.edu](http://www.registrar.uky.edu)).

**Military Withdrawal for ECU Students**

If a student is called to active duty, a Military Withdrawal will be processed with a hundred percent (100%) refund. A copy of the activation papers, along with the request to be withdrawn should be sent to the Registrar’s Office, SSB CPO 58, Eastern Kentucky University, 521 Lancaster Avenue, Richmond, Kentucky 40475-3158. The request does not need to be sent prior to leaving. It can be accepted later, but must include a copy of the orders for military activation as documentation. Students who enlist in the military during the semester may not exercise this option.

**Dining Services Refund**

1. For Colonel Card dollars, a refund of the full remaining account balance (greater than \$10) will be made. If there is a balance due to the University these monies will be applied to that account.
2. For Meal Memberships, a pro-rated refund proportional to the time remaining in the semester will be given. Refunds will only be given to students who are officially withdrawing from the University. Optional flex dollars are non-refundable.

For Colonel Card dollars refund, please send or fax a request to: Dining Accounts Office, Attention: Bobbie Brickler, 17 Powell Building, Richmond, KY 40475; fax (859) 622-6226.

For Meal Memberships, you will automatically be refunded as of the date you officially withdraw from the University.

**Housing Refund**

For Housing refunds, a pro-rata refund proportional to the time remaining in the semester will be made. The procedure is that a copy of the activation papers along with a copy of the request to be withdrawn should be sent to The Director of Housing, SSB CPO 51, Eastern Kentucky University, 521 Lancaster Avenue, Richmond, Kentucky 40475-3151.

**DEGREE INFORMATION****Comprehensive Baccalaureate Degree Requirements**

To qualify for a baccalaureate degree, students must satisfy the following requirements:

1. Complete all requirements in the degree program as established by appropriate University committees.
2. Complete University academic requirements, including basic skills proficiencies in English, reading, and mathematics; and general education; as established by appropriate University committees for each degree program.
3. Complete a minimum of 120 semester credit hours, with at least 42 hours at the 300 level or above.
4. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at Eastern Kentucky University. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and Eastern Kentucky University work.
5. Earn a minimum of 32 semester hours through ECU.\*
6. Earn the credits applicable to the degree within eight years prior to the date the degree is awarded. Credits more than eight years old may be validated by the college dean.
7. Students enrolled in MAT 090 are not permitted to enroll in any course with the following prefix: AST, BIO, CHE, CIS, CNM, CSC, FOR, GLY, NAT, PHY, SCI or STA.
8. According to AACSB International business accreditation standards, students enrolled in University baccalaureate degree programs, other than those within EKUBusiness, will not receive credit toward their degrees for more than 25 percent of their undergraduate programs in credit hours in courses offered through EKUBusiness and/or business courses (courses commonly taught in school of business) transferred from other colleges and universities or taken from other units within Eastern Kentucky University. Students who desire to take business courses are encouraged to enroll in the Business minor.

\*Degree programs offered by the College of Business and Technology have more stringent residency requirements. Please refer to degree requirements in the College of Business and Technology section of this *Catalog*.

**General Education Requirements**

The General Education Program consists of 48 hours of course work in eight blocks (identified with Roman numerals): communication (I), mathematics (II), arts and humanities (III), natural sciences, (IV), social and behavioral sciences (V), wellness (VI), breadth of knowledge (VII), and depth of knowledge (VIII). These blocks are subdivided into 16 course categories. Students must earn the specified number of hours in each of these course categories. See the end of Section Four in this *Catalog* for more detailed information about general education requirements.

**Comprehensive Associate Degree Requirements**

To qualify for an associate degree, students must satisfy the following requirements:

1. Complete all requirements in the degree program as established by appropriate University committees.
2. Complete University academic requirements, including basic

skills proficiencies in English, reading, and mathematics; and general education; as established by appropriate University committees for each degree program.

3. Complete a minimum of 64 semester credit hours.
4. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at Eastern Kentucky University. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and Eastern Kentucky University work.
5. Earn a minimum of 16 semester hours through Eastern Kentucky University.
6. Earn the credits applicable to the degree within eight years prior to the date the degree is awarded. Credits more than eight years old may be validated by the college dean.
7. Students enrolled in MAT 090 are not permitted to enroll in any course with the following prefix: AST, BIO, CHE, CIS, CNM, CSC, FOR, GLY, NAT, PHY, SCI or STA.

### **General Education Requirements**

Students in associate degree programs must earn a minimum of 15 hours in courses approved for general education. These hours must include ENG 101 and ENG 102 or their equivalent. The nine additional hours must include approved one course in each of the following categories: IIIA, IIIB, IIIA/B, or VII (arts and humanities); VA, VB, VC, or VII (social and behavioral sciences); and II, IVA, IVB, or VII (mathematics and/or natural sciences).

**Courses meeting general education requirements have been identified by an asterisk (\*) in program plans in Section Five.**

For certain curricula, individual requirements are waived if they are satisfied in the major program. See the end of Section Four in this *Catalog* for information about general education requirements.

### **Catalog Year**

For general education requirements, students will be governed by the *Catalog* in use at the time they enter the University. However, any student regardless of their term of entry to the University may opt into the revised general education program commencing in fall 2006. Their major program requirements will be those in effect at the time they declare their major; however, if those requirements change, students may elect to complete the later requirements. Students who stop out for more than two years but who stay in the same major upon returning will meet the major requirements in place at the time they reenroll. Students who stop out for fewer than two years may elect to be returned to the major requirements in place at the time they declared their major by submitting a request to the Registrar's Office.

### **Multiple Majors/Minors**

Students pursuing baccalaureate degrees other than General Studies may consider more than one major and/or minor. All requirements for the declared major and/or minor must be completed by the time the initial degree is awarded. Students are required to declare a primary degree program (specific baccalaureate degree and first major). This program of study is that which will be recorded on the diploma, and which will determine the degree awarded by the University. A second or additional major represents a further emphasis of study and shall be designated on the student's academic transcript. Earning a second or other major, however, is not to be considered as completion of an additional or distinct degree program. Students who wish to earn two baccalaureate degrees should refer to the

Concurrent Degree policy.

Associate degrees are not eligible for minors or second/multiple majors. Additionally, ECU does not allow the awarding of a subsequent major/minor/concentration after the initial degree is conferred unless the student is pursuing a subsequent degree program. While multiple majors, minors and certificates that are earned by a student are formally posted to a student's academic transcript, the degree earned and only one major will be printed on the diploma. Students interested in pursuing multiple majors, minors, certificates and/or concentrations should contact the Office of Academic Advising and Retention or the departments of interest for additional information.

When declaring a major, all degree-seeking students shall declare as a first major an ECU degree program, or a University certificate if that is the student's only educational goal. Pre-professional curriculums or departmental certificates may be pursued as second majors or concentrations.

### **Concurrent Degrees**

A student may qualify to earn two degrees concurrently by completing all requirements for both degrees, including major, supporting, and general education requirements. Courses used in one degree program may also be used in the other. The minimum number of hours that must be earned for two associate degrees is 80; the minimum for two baccalaureate degrees is 158. The minimum number of hours required for concurrently earning an associate and a baccalaureate degree is the number required by the baccalaureate degree.

It is the student's responsibility to file a separate graduation application for each degree being sought. If the two degrees are in the same college, the student must file two applications in the office of the college dean. If they are different colleges, one application must be filed in each dean's office. See "Application for Graduation" section.

### **Subsequent Degrees**

Students having earned one degree, either from Eastern Kentucky University or from another regionally accredited institution, may subsequently pursue an additional degree, either associate or baccalaureate, by completing all requirements of the subsequent degree, including major, supporting, and general education requirements. Hours earned prior to the awarding of a first baccalaureate or associate degree may be counted toward the minimum required to earn a subsequent baccalaureate or associate degree. Students must earn at least 16 approved semester hours for an associate degree beyond those required for the earlier degree. A subsequent baccalaureate degree requires at least 32 approved hours beyond those required for the earlier degree. Hours for both degrees must be taken at Eastern Kentucky University or, as approved by the dean of the college awarding the subsequent degree, at another regionally accredited institution. Students who have completed a previous degree elsewhere and apply to Eastern Kentucky University, should have official transcripts from the institutions previously attended sent to Eastern Kentucky University's Admissions Office.

## COMMENCEMENT & GRADUATION INFORMATION

### Application for Graduation

Each student who expects to complete requirements for a degree must submit a graduation application to their respective college by the established deadline. Applications are available in the College Dean's Office or by web exclusively for the College of Business and Technology ([www.cbt.eku.edu/academicadvise/default.php#Graduation](http://www.cbt.eku.edu/academicadvise/default.php#Graduation)) and the College of Education ([www.coe.eku.edu/instructions\\_candidates\\_web.php](http://www.coe.eku.edu/instructions_candidates_web.php)). The Graduation Application fee is \$20 for each diploma and/or University certificate sought and is assessed to the student's ECU account upon receipt of the graduation application.

Undergraduate and University Certificate seeking students wishing to graduate in December must make application before the end of the preceding October.

### Commencement

Commencement ceremonies are conducted at the conclusion of the fall and spring semesters, prior to final grade processing. The commencement ceremony represents a celebratory gathering of all degree candidates who are expected to complete their academic requirements by the official degree conferral date established for that semester by the University. Participation in the Commencement ceremony does not represent confirmation of degree completion ("graduation"). Students earning only a certificate, either University or departmental, do not participate in the Commencement ceremony. For additional information regarding Commencement, please refer to the Registrar's website at [www.registrar.eku.edu/GraduationInformation/](http://www.registrar.eku.edu/GraduationInformation/).

### Degree Conferral Date

Eastern Kentucky University has three official degree conferral or "graduation" dates. These dates represent confirmation of degree completion and are posted to the student's academic transcript and diploma.

Fall	—	December 31
Spring	—	May 31
Summer	—	Date that summer term final grades are due to the Registrar's Office

### Honors for Baccalaureate Degree Graduates

#### **Honors Scholars Program**

Students are graduated as Honors Scholars if they successfully complete Eastern Kentucky University's Honors Program, satisfy all comprehensive and program requirements for an undergraduate degree from this University, and graduate with a cumulative GPA of at least 3.0. Honors Scholars are designated at commencement with a maroon mortarboard.

#### **Latin Honors**

Eastern Kentucky University recognizes graduating baccalaureate degree students who have achieved distinguished academic records by awarding their degree with Latin honors.

There are three levels of Latin honors: Cum Laude ("with praise"), Magna Cum Laude ("with great praise"), and Summa Cum Laude ("with highest praise").

All students earning Latin honors must take at least 25% of course work at Eastern Kentucky University. All semester hours transferred to and attempted at Eastern Kentucky University (**including those which are subsequently repeated or bankrupted**) will be used in calculating each Latin honor grade point average (GPA). Latin honors GPA calculation—for recognition at the graduation commencement ceremony—does not include the final semester's course work as these calculations occur weeks before the term has finished. Once a student's final semester has concluded and final grades are available, these grades will be considered when determining Latin honors notations for the diploma and transcript.

#### **Cum Laude**

Students earning Cum Laude must attain at least a cumulative GPA of 3.5 but less than a 3.7 on all semester hours transferred to and attempted at Eastern Kentucky University. Additionally, a minimum of 25% of the course work must be taken at Eastern Kentucky University.

#### **Magna Cum Laude**

Students earning Magna Cum Laude must attain at least a cumulative GPA of 3.7 but less than a 3.9 on all semester hours transferred to and attempted at Eastern Kentucky University. Additionally, a minimum of 25% of the course work must be taken at Eastern Kentucky University.

#### **Summa Cum Laude**

Students earning Summa Cum Laude must attain at least a cumulative GPA of 3.9 or higher on all semester hours transferred to and attempted at Eastern Kentucky University. Additionally, a minimum of 25% of the course work must be taken at Eastern Kentucky University.

### Honors for Associate Degree Graduates

Students are graduated "With High Distinction" if they attain a cumulative grade point average (GPA) of 3.7 or higher on all semester hours transferred to and attempted at Eastern Kentucky University and if they complete a minimum of 25% of the course work at Eastern Kentucky University.

Students are graduated "With Distinction" if they attain a cumulative GPA of at least 3.5 but less than 3.7 on all semester hours transferred to and attempted at Eastern Kentucky University and if they complete a minimum of 32 semester hours that is half the minimum required for an associate degree at Eastern Kentucky University.

For purposes of honors recognition, all semester hours transferred to and attempted at Eastern Kentucky University, including those which are subsequently repeated or bankrupted, will be used in calculating GPA's. Honors GPA calculation for the graduation ceremony do not include the final semester's course work although those in process will be used to attempt to obtain the 32 semester hours at Eastern Kentucky University. Honors for the diploma and transcript will include the final semester.

### Diploma and University Certificate Production

Diplomas and University Certificates are produced in-house and are mailed to students after confirmation of degree completion. The graduation confirmation process takes several weeks to

complete. Therefore, students should expect to receive their diploma 6-9 weeks after the end of finals week.

### **Teaching Certification**

All students seeking initial teacher certification, regardless of the college in which they are enrolled, must meet the requirements for admission to professional education, complete an approved teaching curriculum, and pass the required PRAXIS tests as determined by the major/minor to be recommended for certification. For specific information regarding teacher certification requirements, please refer to the ECU Teacher Education Services.

## **GENERAL EDUCATION REQUIREMENTS**

The mission of general education is to promote learning that is central to the intellectual pursuits associated with our educational programs and to enable students to make informed choices about matters of public and personal significance in a diverse, democratic society and global community. The general education program helps students to become informed, independent thinkers by developing competencies in communication, quantitative analysis, and critical thinking by helping them understand and appreciate the diversity of culture, individuals, the natural environment, and the global society. For certain curricula, individual requirements are waived if they are satisfied in the major program. Refer to the program plans in Section Five of this *Catalog*.

The General Education Program consists of 48 hours of course work in eight blocks (identified with Roman numerals): communication (I), mathematics (II), arts and humanities (III), natural sciences, (IV), social and behavioral sciences (V), wellness (VI), breadth of knowledge (VII), and depth of knowledge (VIII). These blocks are subdivided into 16 course categories. Students must earn the specified number of hours in each of these course categories.

### **Writing Intensive General Education Courses**

All baccalaureate degree seeking students who enter the University in fall 2007 or later are required to successfully complete one writing intensive general education course following completion of ENG 102, ENG 105 or HON 102. Students are strongly encouraged to complete their writing intensive general education course before the conclusion of their second year of study. Writing intensive general education courses are designated with the suffix "W" following the course prefix and number (e.g., HUM 300W). W and non-W versions of the same course (e.g., HUM 300W and HUM 300) are considered equivalent for the purposes of satisfying course requirements for prerequisites, major courses, minor courses, and supporting courses. Credit will not be awarded for W and non-W versions of the same course.

Transfer students who are (full) general education certified and students who have earned any associates degree (including AAS) and baccalaureate degrees are not required to complete a writing intensive general education course.

**NOTE:** The courses listed award three hours of credit, unless a number appears in parentheses following the course name. This number represents the hours awarded for such courses. Course numbers followed by an asterisk (\*) have prerequisites or other restrictions on enrollment. Refer to Course Descriptions in Section 6 of this *Catalog* for specific restrictions.

#### **I. Communication.**

##### **IA Written Communication. Three hours required.**

ENG 101\* English Composition I  
ENG 105\* First Year Writing Seminar

##### **IB Written Communication. Three hours required.**

ENG 102\* English Composition II  
HON 102\* Honors Rhetoric (6; for blocks IA and IB)

**NOTE:** Students earning "A" or "B" in ENG 105 will earn six hours of credit, three hours of which will be applied to category IB. Those earning "C" or "D" will earn three hours credit and will then take ENG 102.

##### **IC Oral Communication. Three hours required.**

CMS 100 Introduction to Human Communication  
CMS 210 Public Speaking

#### **II. Mathematics. Three hours required.**

MAT 105\* Mathematics with Applications  
MAT 106\* Applied Finite Mathematics  
MAT 107\* College Algebra  
MAT 108\* Trigonometry  
MAT 109\* Precalculus Mathematics (5)  
MAT 124\* Calculus I (4)  
MAT 124H\* Honors Calculus I (4)  
MAT 211\* Calculus with Applications for Business and Economics  
MAT 224\* Calculus II (4)  
MAT 224H\* Honors Calculus II (4)  
MAT 261\* Calculus with Applications for Science

#### **III. Arts and Humanities.**

*Select three hours in arts courses listed in IIIA and three hours in humanities courses listed in IIIB or select six hours in two of three courses listed IIIA/B, Integrated Arts and Humanities.*

##### **IIIA Arts. Three hours required.**

ART 200 Art Appreciation  
ENG 335\* Modern Drama  
HON 205\* Honors Humanities I  
MUH 171 Music Appreciation  
MUH 271 Jazz History  
MUH 272 Music Literature  
MUH 273 Survey of American Popular Music  
PHE 200 Dance and Culture  
THE 100 Introduction to Theatre

##### **IIIB Humanities. Three hours required.**

AFA 201 The African Experience  
ENG 210\* Enjoying Literature  
ENG 211\* Survey of World Literature I  
ENG 212\* Survey of World Literature II  
FCC 210 Topics in Culture  
FCC 220 French Culture and Civilization  
FCC 222 German Culture and Civilization  
FCC 226 Hispanic Culture and Civilization  
FCC 227 Japanese Culture and Civilization  
HON 306\* Honors Humanities II  
PHI 110 Beginning Philosophy  
PHI 130 Beginning Ethics  
PHI 240 & 240W\* Philosophy of Religion  
PHI 300 Greek and Roman Philosophy  
PHI 320 Modern Philosophy  
REL 301& 301W\* World Religions

##### **IIIA/B Integrated Arts and Humanities. Six hours required.**

HUM 124 Humanities and the Search for Meaning  
HUM 226 The Search for Meaning: The Ancient World  
HUM 228 The Search for Meaning: The Modern World  
HUM 300 Humanity in the Postmodern Age

#### **IV. Natural Sciences.**

##### **IVA Biological Laboratory Science. Three hours required.**

BIO 100*	Introductory Biology
BIO 102	Inquiry Biology for Teachers
BIO 121	Principles of Biology (4)

**IVB Physical Science Laboratory. Three hours required.**

AST 135*	Introductory Astronomy
CHE 100	Inquiry Chemistry for Teachers
CHE 101/107*	Chemistry in Everyday Life/Introductory Chemistry Lab (4)
CHE 105/107*	Chemistry for the Health Sciences/ Introductory Chemistry Lab (4)
CHE 111/115*	General Chemistry I/General Chemistry Lab I (4)
CHE 112/116*	General Chemistry II/General Chemistry Lab II (4)
GEO 210	Introduction to Physical Geography
GLY 102	Earth Science for Teachers
GLY 107	Gold and Diamonds
GLY 108	Plate Tectonics: The Active Earth
GLY 109	Great Moments in Earth History
GLY 172	Geology and Human Health
GLY 304	The World Ocean
PHY 101*	Conceptual Physics
PHY 102	Inquiry Physics for Teachers
PHY 131*	College Physics I (5)
PHY 132*	College Physics II (5)
PHY 201*	University Physics I (5)
PHY 202*	University Physics II (5)

**V. Social and Behavioral Sciences.****VA History. Three hours required.**

ANT 200	Anthropology of Human Society
HIS 202	American Civilization to 1877
HIS 203	American Civilization Since 1877
HIS 204W*	Historical Inquiry
HIS 231*	Western Civilization to 1687
HIS 232*	Western Civilization Since 1687
HIS 246*	World Civilization I
HIS 247*	World Civilization II
HON 210*	Honors Civilization I

**VB Social and Behavioral Science. Three hours required.**

ANT 120	Introduction to Cultural Anthropology
ECO 120*	Economic Reasoning and Issues
ECO 130*	Contemporary Economic Problems
ECO 230*	Principles of Economics I
ECO 231*	Principles of Economics II
GEO 200	Regions and Nations of the World
GEO 220	Human Geography
POL 100	Principles of Politics and Government
POL 101	Introduction to American Government
POL 212	Introduction to Comparative Politics
POL 220	Introduction to International Relations
PSY 200 & 200W*	Introduction to Psychology
PSY 280* & 280W*	Lifespan Development
PSY 300* & 200W*	Social Psychology
SOC 131	Introductory Sociology
SOC 235	Social Problems

**VC History or Social and Behavioral Science. Three hours required.**

Select an additional three hours from categories VA or VB or select the following:

HON 311	Honors Civilization II
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**VI. Wellness. Three hours required.**

BIO 310	Biology of Aging
HEA 285	Health Across the Lifespan
NFA 201	Essentials of Nutrition

PHE 180	Lifetime Wellness
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**VII. Breadth of Knowledge.**

Select six hours (two courses) from two of the following four areas not closely related to the major. Consult your advisor to determine areas not closely related to the major.

**VII(AH) Arts and Humanities.**

Select an additional three hours from categories IIIA, IIIB, or IIIA/B or select one of the following:

ARH 390	Survey of Art History I
ARH 391 & 391W*	Survey of Art History II
BEM 350	Cinema History I
BEM 351	Cinema History II
ENR 112*	Academic Literacy and Learning
HON 308*	Special Topics
MUH 371*	Survey of Music History I
MUH 372*	Survey of Music History II

**VII(NS) Natural Sciences.**

Select an additional three hours from Block IVB or select one of the following:

ANT 201	Introduction to Physical Anthropology
AST 130*	Introductory Astronomy
AST 330*	Stars, Blackholes: The Cosmos
BIO 171	Human Anatomy
BIO 273	Clinical Microbiology
BIO 301	Human Physiology
BIO 303	Human Heredity and Society
BIO 317	Conservation of Wildlife Resources
CHE 102*	Introductory Chemistry II
GLY 302	Earth Science
GLY 303	Global Environmental Challenges
GLY 305	Dinosaurs
HON 316*	Special Topics
NAT 380	Science and Society

**VII(QS) Quantitative Skills.**

Select an additional three hours from Block II from MAT 106 or higher or select one of the following:

CIS 212	Introduction to Computer Information Systems
CIS 240	Introduction to Web Information Systems
CSC 104	Computer Literacy with Software Applications
CSC 160	Introduction to Programming
CSC 174	Introduction to FORTRAN
CSC 177	Introduction to Visual Basic
CSC 190	Introduction to C++
HON 304	Special Topics
PHI 100	Practical Reasoning
PHI 371	Symbolic Logic
STA 215*	Introduction to Statistical Reasoning
STA 270*	Applied Statistics

**VII(SBS) Social and Behavioral Sciences.**

Select an additional three hours from categories VA, VB, or VC or the following:

AFA 202	The African-American Experience
COM 200	Mass Media and Society
HIS 310	History of Science
HON 312	Special Topics
POL 301	Citizens' Assembly (CACTUS)

**VIII. Depth of Knowledge.**

Select six hours from one of three options:

**Option 1.** Six hours in a coherent set of supporting courses for specific degree programs. Consult your advisor to

determine if your major requires supporting courses in this option.

POL 415 Terrorism and Political Violence  
REL 360 Religion and Global Ethics

**Acceptable supporting courses in this option include all courses approved in Blocks I - VII plus the following:**

CCT 201\* Professional Communication

**Option 2.** Six hours in the same language from the following:

ASL 101 American Sign Language I  
ASL 102\* American Sign Language II  
ASL 201\* American Sign Language III  
ASL 202\* American Sign Language IV  
FLS 101 Language Topics:  
FLS 102 Language Topics:  
FRE 101\* Conversational French I  
FRE 102\* Conversational French II  
FRE 201\* Intermediate Conversational French I  
FRE 202\* Intermediate Conversational French II  
FRE 204\* Review of French Grammar  
GER 101\* Conversational German I  
GER 102\* Conversational German II  
GER 201\* Intermediate Conversational German I  
GER 202\* Intermediate Conversational German II  
JPN 101 Conversational Japanese I  
JPN 102 Conversational Japanese II  
JPN 201 Intermediate Japanese I  
JPN 202 Intermediate Japanese II  
LAT 101 Beginning Latin I  
LAT 102\* Beginning Latin II  
SPA 101\* Conversational Spanish I  
SPA 102\* Conversational Spanish II  
SPA 201\* Intermediate Conversational Spanish I  
SPA 202\* Intermediate Conversational Spanish II  
SPA 206\* Conversational Fluency

**Option 3.** Six hours in coursework addressing a common theme.

Themes and courses are listed in Block VIII of the CARES Report and at [www.gened.eku.edu](http://www.gened.eku.edu).

#### **Gender, Race and Sexuality in the United States**

AFA 201 The African Experience  
AFA 202 The African-American Experience  
AFA 345 Minority Group Politics  
CDF 232 Identity and Sexuality  
POL 345 Minority Group Politics  
POL 446 The Politics of Sex  
NSC 370 Health Disparities  
SOC 399 Gender in Cross-Cultural Perspective  
SOC 400 Race and Ethnic Relations  
WGS 201 Introduction to Women and Gender Studies  
WGS 232 Identity and Sexuality  
WGS 399 Gender in Cross-Cultural Perspective  
WGS 446 The Politics of Sex

#### **Society, Science, Technology and Values**

CSC 123 Exploring Virtual Worlds  
CSC 307 Cyberspace Security and Ethics  
HIS 310 History of Science  
NAT 380 Science and Society  
PHI 340 Philosophy of Science  
PHI 362 Technology and Values  
TEC 102 Technology and Society

#### **War and Peace**

ENG 374 Shakespeare at War  
POL 325 International Security Affairs